

VCAEC SPECIAL BOARD MEETING

Date: September 6, 2023

2:30-3:00 PM

This meeting was held via zoom. Listed below are locations that the public may go to attend the meeting in person.

Conejo Valley Adult School (Principal’s Office)
1025 Old Farm Road, Thousand Oaks

Simi Institute for Careers and Education
1880 Blackstock Ave., Simi Valley (Room 302)

Moorpark Adult School (Office)
280 Poindexter Ave, Moorpark

Ventura Adult and Continuing Education
5200 Valentine Road, Ventura (Conf. Room A)

Oxnard Adult School
1800 Solar Dr., Oxnard (Rm#N-139)

Participants:

Facilitator: Greg Hill Jr., WestEd

Recorder: Kathy Walker, WestEd

Member Representatives: Sean Abajian **P**, Leticia Carabajal **P** (Ramona Villavicencio, Admin Delegate for Oxnard **P**), Amber Henrey A (Cynthia Frutos, Admin. Delegate, Fillmore **P**), Cynthia Herrera A (Brenda Acromb Forbes A, Admin, Delegate, VCCCD), Marty McGrady A, Alex Mejia-Holdsworth **P**, Alan Penner **P**, Gina Ramirez **P**, Mike Sanders **P**, Chairperson, Carolyn Vang-Walker, Co-Chair **P** (Sean Bell, Admin Delegate, VACE)

Guests: Mark Sheinberg

Minutes - approved 9/15/2023
OPEN SESSION

#	TOPIC	TIME
1	Welcome: Meeting was called to order by Greg Hill, Jr with permission from Mike Sanders at 2:30 pm	
2	PUBLIC COMMENT - none	
3	<p>DISCUSSION</p> <ul style="list-style-type: none"> ● Approval for ELL Healthcare Pathway Funding Opportunity. <ul style="list-style-type: none"> ○ The Following Agencies have indicated they will participating in year-1 of this opportunity: Moorpark (collaborating with Fillmore, Ojai and Santa Paula), Oxnard, SICE and VACE <p>Motion 1 Motion to move forward and submit ELL Healthcare Pathway Grant Opportunity. Motion by Mike Sanders Seconded by SeanAbajian All present - Yes Opposed - None motion passe</p> <ul style="list-style-type: none"> ● Approval of VCAEC Member Allocations as listed below (Total: \$591,047): <ul style="list-style-type: none"> ○ Moorpark - \$159,411 (includes Fillmore, Moorpark, Ojai, and Santa Paula) ○ Oxnard - \$252,709 ○ SICE - \$80,411 ○ VACE - \$83,740 ○ Ojai USD - \$14,776 	

Motion 2

Motion to approve VCAEC Member allocation as listed.

Motion by Mike Sanders | Seconded by Alan Penner

All present - Yes | Opposed - None | motion passed

- **Approval for Ojai USD to Act as the Fiscal Agent for the ELL Healthcare Pathway Grant and appointment of Alex Majia-Holdsworth as lead for this project**

Motion 3

Motion to approve Ojai USD as the Fiscal Agent and for Alex Mejjia-Holdsworth to act as Lead for this project.

Motion by Carolyn Vang-Walker | Seconded by Mike Sanders

All present - Yes \ Opposed - None | motion passe

- The following items are due from VCAEC Members by Thursday, 9/7/2023 at 4:00 pm
 - [Intent to Participate Form from Each Agency](#) - Appendix A
 - Employer letters of commitment or Partner letters in support of this grant
 - Any comments or adjustments to plan

Meeting adjourned at 3:00 pm