



Minutes of the AEBG Consortium
 Friday, April 7, 2017 1:00-3:00 PM
 Location: Fillmore Unified School District, Adult School

Member Representatives:

	Present	Absent		Present	Absent
M. Arso	<u>x</u>		F. Friend	<u>x</u>	
B. Beckett	<u>cc</u>		K Greaves	<u>x</u>	
P. Castleman	<u>x</u>		T. Herzog	<u>x</u>	
H. Correa	<u>x</u>		M. Sanders	<u>x</u>	
S. Cvijanovich	x		C. Vang-Walker	<u>x</u>	

*CC = Conference Call attendance

Guests Present: Tom Chan, invited by S. Cvijanovich (present during open session)

Facilitator: Greg Hill, Jr.

Recorder: Kathy Walker

Meeting commenced at: 12:25

Minutes
OPEN SESSION

This session is open to Member Representatives and invited guests.

#	Summary of Topic	Action
1	<p>OPENING PROCEDURES - Mike Sanders Opened the meeting at 12:25 PM.</p> <ul style="list-style-type: none"> ● Roll Call - members introduced themselves ● Agenda review and approval <p><u>Motion 1</u></p> <ul style="list-style-type: none"> ● Motion to accept agenda by Tammy Herzog ● Seconded by Kathy Greaves ● All Present - Yes; opposed - No ● Motion to accept agenda passed. <p>No Open topics submitted</p>	
2	<p><u>Motion 1</u></p> <ul style="list-style-type: none"> ● Motion to approve the Minutes of 3/3/17, with correction of street name for AJCC building in Oxnard. ● Motion by Pam Castleman and Seconded by Carolyn Vang-Walker ● All present - Yes; Opposed - No ● Motion to approve minutes of 3/3/17 with correction passed. 	
3	<p>CORRESPONDENCE / EVENTS CALENDAR</p> <ul style="list-style-type: none"> ● Apr 30 - Third Quarter Data, TOPSpro Data & Data Integrity Report Due ● May 2 - Consortium Fiscal Administration Due ● May 12 - VCAEC Meeting - host Oxnard Adult School ● May 15 - Annual Plan, Governance Template, 3 Year Plan Amendments or Revisions ● June 20: 15-16, 16-17 AEBG Budget Revision (online certification required) 	<p>Members to send Kathy questions regarding AEBG reporting</p>

Pam asked if any members were going to the State CCAE conference in Long Beach?
A couple of members are sending people to this conference.

4

DISCUSSION

- **AJCC Partnership MOU Phase #2 - Pamela Castleman**
 - **What type of commitment VCAEC is willing to make as a partner with AJCC?**
 - Members expressed concern about the fiscal commitment.
 - Directive says there will be some type of financial commitment.
 - VCAEC representative could promote what adult education programs are available to participants that come into the AJCC.
 - Some members don't have additional personnel that they would be able to send as a VCAEC representative at AJCC.
 - Pam shared that her team would be able to assist all members of VCAEC if needed at AJCC. Are we looking at funding a person?
 - Again, at this time there is no financial budget attached to partnership.
 - It was stated that the wording in the directive indicates that there will be a financial commitment. Even though the directive is not coming from our local AJCC, members felt that we would still need to abide by what the directive actually states.
 - It was decided that Kathy will continue to try to set-up a tour date. At the time of the tour, members can ask questions regarding what the actual financial commitment might look like as a partner.
 - VACE is willing to do a computer literacy class at AJCC but only if the cost is In-Kind.
 - Michele mentioned that the Simi Valley AJCC site is rather small.
 - VCAEC will wait until September, when actual MOU with financial commitment is available before making a final decision.
 - Dr. Adrian Palazuelos, Superintendent, Fillmore Unified School district, gave a shout-out to what AEBG funds have done to help Fillmore. Fillmore is willing to help the efforts of VCAEC in any way needed. He said that parents and community members are coming through the doors for their programs. Mike Sanders, VCAEC, Chair, shared that the consortium was happy to bring Fillmore on board; and glad that as a consortium, we were able to provide funds to fill the gap in Fillmore.

Note: 2017-18 Annual Planning Process was moved to closed session at 1:09 PM.

No action was taken during closed session.

Motion 1

- Motion by Mike Sanders and Seconded by Pam Castleman to adjourn meeting
- All present - Yes; Opposed - No
- Motion to adjourn passed.

Meeting adjourned at 3:00 PM.

Additional Information:

**Pam to give
Kathy another
AJCC contact
for tour
(Nancy)**

During a special meeting on 4/21/17 the following consensus was given by VCAEC members present, M.Arso, B.Beckett, P.Castleman, H Correa, S.Cvijanovich, F.Friend, K.Greaves, T.Herzog, M.Sanders, C.Vang-Walker, for the following allocations for 2017-2018:

- Conejo - \$1,356,434 minus \$25,000 = **\$1,331,434** (2017-18 AEBG Allocation)
- Fillmore - **\$529,629** (2017-18, AEBG Allocation)
- Moorpark - \$286,426 minus \$3,000 = **\$283,426** (2017-18, AEBG Allocation)
- Ojai - \$93,000 minus \$2,000 - **\$91,000** (2017-18 AEBG Allocation)
- Oxnard - \$2,827,147 minus \$58,744 = **\$2,768,403** (2017-18 AEBG Allocation)
- Santa Paula - \$335,068 minus \$5,000 = **\$330,068** (2017-18 AEBG Allocation)
- Simi Valley - \$4,777,915 minus \$25,000 = **\$4,752,915** (2017-18 AEBG Allocation)
- Ventura - \$3,976,517 minus \$25,000 = **\$3,951,517** (2017-18 AEBG Allocation)
- VCOE - **\$208,932** (2017-18 AEBG Allocation)
- Fiscal Banker - Ojai = **\$143,781** for VCAEC Activities.
- **TOTAL ALLOCATION = \$14,391,068**

No further action was taken on 4/21/17.

Update: Above consensus was superseded by further discussions with no objections by members.

All members will receive their allocation from 2016-17 with the exception of Oxnard, which will relinquish \$158,000 for VCAEC Consortium level expenses. See Allocations listed below that appear on the CFAD for 2017-18:

- Conejo - **\$1,356,434**
- Fillmore - **\$529,629**
- Moorpark - **\$286,426**
- Ojai - **\$93,000 / \$158,000** VCAEC level expenses = \$251,000
- Oxnard - **\$2,669,147**
- Santa Paula - **\$335,068**
- Simi - **\$4,777,915**
- VCCCD - \$0
- VCOE - **\$208,932**
- Ventura - **\$3,976,517**
- **TOTAL ALLOCATION = \$14,391,068**

These are the allocations that were submitted on the CFAD.