



Minutes of the AEBG Consortium
Friday, December 2, 2016 1:00-3:00 PM

Location: Ventura College, Ventura College Police Department, conference room
 71 Day Rd, Ventura, CA 93003

Member Representatives:

	Present	Absent		Present	Absent
M. Arso	x	_____	S. Cvijanovich	x	_____
D. Batista	x	_____	F. Friend	x	_____
B. Beckett	x	_____	H. Herzog	x	_____
P. Castleman	x	_____	M. Sanders	x	_____
Holly Correa	x	_____	C. Vang-Walker	x	_____

*CC = Conference Call attendance

Guests Present: Teresa Johnson, Tom Chan

Facilitator: Greg Hill, Jr.
 Recorder: Kathy Walker
 Meeting commenced at: 1:13 PM

OPEN SESSION

This session is open to Member Representatives and invited guests.

#	SUMMARY OF DISCUSSION	ACTION (IF REQ'D)
1	<p>Open Procedures:</p> <ul style="list-style-type: none"> Meeting was called to order at 1:13 PM by Greg Hill, Jr.; Members were asked to sign the sign-in sheet for Ventura College. It was noted that we may start using this sign-in format for future meetings. Roll Call - Members and guests introduced themselves. <p><i>Presentation by David Keebler, Vice President, Business Services for Ventura College, on their New Applied Science Center and how Adult School might be able to share the resources.</i></p> <ul style="list-style-type: none"> The Applied Science Center, Career Training Center opened last year. Mr. Keebler was excited to share this information as it has been a long time dream of his to have an open entry/open exit training center with the environment that students will see in the real workforce. With this center they are looking at the collaboration between K-12 Adult Schools and Community College. Members were invited to tour the Applied Science Center after meeting. <p>Note: conference call closed at 1:30 PM.</p> <p>Agenda review and consensus.</p> <ul style="list-style-type: none"> No open discussion topics were submitted 	
2	<p>Approval of Minutes:</p> <p><u>Motion 1</u></p> <ul style="list-style-type: none"> Motion by Pam Castleman and seconded by Mike Sanders to approve the minutes from 11/18/16 VCAEC with change - Note: Added that Diana Batista tried to call into the conference call during open session; however, call had been closed and she was not able to connect. Diana joined the conference call during the closed session portion of the meeting. <p>All present - approved; opposed - none; motion passed.</p>	

3	<p>Consent Item:</p> <p>Diana Batista, Oxnard Adult School, requested that the remaining 2015/2016 funds in their CTE and Child School Success Programs be moved to their ESL program. Analysis of immediate need for program expansion revealed that ESL demands are much higher than other areas expected.</p> <p><u>Motion 1</u></p> <ul style="list-style-type: none"> ● Motion by Mike Sanders and Seconded by Becky Beckett to approve the requested transfer of remaining funds from CTE and Child School Success Program from 2015-2016 budget to their ESL Program. <p>All present - approved; opposed - none; motion passed</p>	
4	<p>Correspondence / Events Calendar:</p> <ul style="list-style-type: none"> ● Michele shared about Simi's upcoming event on December 5th to reveal their New Name ... New Logo ... New Approach ● Budget revisions are due December, 20, 2016. ● Dec. 30, 2016 - deadline for Student Information System (SIS) to be in place. General consensus that cost of new SIS will be built into the Data and Accountability Plan for those that don't have existing SIS. Members discussed the possibility of a percentage being shared with members that have existing SIS in place but may need additional features, staffing, training, etc. ● Expenditure and progress report ending 12/31/16 is due to the state between January 1, 2017 and January 31, 2017. ● Note: Data & Accountability Planning was moved to January agenda. ● Y3 Annual Planning moved to February agenda 	<ul style="list-style-type: none"> ● Add Data and Acct.moved to January agenda. ● Greg to work on CTE Matrix-for easier viewing-noted 11/18/16 ● Y3 Annual Planning moved to February agenda
	<p><u>Motion 1</u></p> <ul style="list-style-type: none"> ● A motion was made by Frida Friend and Seconded by Becky Beckett to move to closed session. <p>All present - approved; opposed - none; motion passed</p>	

Next meeting will be at Simi Institute for Careers & Education - January 13, 2017

Actions taken during Closed Session:

Motions 2

- Motion by Pam Castleman and Seconded by Tammy Herzog to approve the Member Representative form with corrections of changing will to may and the Consortium Chairperson form with no corrections.
All present - approved; Opposed - None; Motion passed
- Motion was made by Holly Correa and seconded by Pam Castleman that the meeting be adjourned.
All present - approved; Opposed - None; Motion passed

Consensus:

It was noted in Closed Session that Greg Hill, Jr. will take the lead on writing the Data & Accountability Plan with input from members. Members will read and approve the executed plan.

Meeting was adjourned at 2:55 PM