

**VCAEC Regular Meeting
2/2/2024**

Location:

Ojai Adult School, Board Room
414 E. Ojai Avenue
Ojai, CA

Participants:

Facilitator: Greg Hill Jr., WestEd

Recorder: Kathy Walker, WestEd

Member Representatives: Sean Abajian, Leticia Carabajal (Ramona Villavicencio, Admin Delegate for Oxnard), Cynthia Herrera (Brenda Acomb Forbes, Admin, Delegate, VCCCD), Blanca Mendieta (Isaac Huang, Admin Delegate for Fillmore), Marty McGrady, Alex Mejia-Holdsworth, Alan Penner, Gina Ramirez, Mike Sanders, Chairperson, Carolyn Vang-Walker, Co-Chair (Sean Bell, Admin Delegate, VACE)

Guests: Mark Sheinberg, Antonio Apodaca, Ventura County Library, Mara Neuron, Camarillo Library

**AGENDA
OPEN SESSION**

#	TOPIC	TIME
1	OPENING PROCEDURE	5 min
2	PUBLIC COMMENT	5 min
3	GENERAL ANNOUNCEMENTS / UPDATES <ul style="list-style-type: none"> ● WDB - Carolyn Vang-Walker ● ELL Healthcare Pathway Grant Status ● Marketing Contracts / Next Steps ● DATA Team meeting Share-out ● VCOE Check-ins / Updates ● Reminder: Workplan review ● Reminder: Pathways & Bridges ● Reminder: CASAS Summer Institute - June 17-20, 2024 Hyatt Regency Orange County, California - REGISTRATION LINK 	35 min

#	TOPIC	TIME
4	<p>CORRESPONDENCE / EVENTS CALENDAR</p> <p>February 2024</p> <ul style="list-style-type: none"> ● Feb 28: Preliminary allocations for 2024-25 and 2025-26 released by this date. <p>March 2024</p> <ul style="list-style-type: none"> ● Mar 1: 21/22 and 22/23 and 23/24 Member expense report is due in NOVA. (Q2)* ● Mar 31: 21/22 and 22/23 and 23/24 Member Expense Report certified by Consortia in NOVA (Q2) * ● Mar 31: End of Q3 <p>April 2024</p> <ul style="list-style-type: none"> ● Apr 30: Student Data due in TOPSPro (Q3) ● Apr 30: Employment and Earnings Follow-up Survey <p>May 2024</p> <ul style="list-style-type: none"> ● May 2: CFAD for 2024-25 due in NOVA * ● May 3: ACSA Regional meeting at 12:00 pm and Administrator of the Year event at 5:00 PM ● CCAE 2024 State Conference May 9 	5 min
5	<p>CONSENT AGENDA</p> <ul style="list-style-type: none"> ● Approval of Minutes, 1/12/2024 	5 min
6	<p>DISCUSSION</p> <ul style="list-style-type: none"> ● Q2 DATA Information ● Oxnard Adult School - new CTE course per funding specializing in Social and Human Services Assistant (SHSA) Proposal ● Marketing Activities Planning ● March - June Board Meeting Scheduling <ul style="list-style-type: none"> ○ Note: May VCAEC meeting scheduling conflict with Region 13 ACSA events 	40 min
7	<p>ROUND TABLE / OPEN DISCUSSION</p>	20 min