



## VCAEC Regular Meeting, January 11, 2019

Ventura County Community College District  
Lunch at 12:45pm | Meeting from 1:00-3:00pm

### Location

Ventura County Community College District  
Anacapa Room, second floor  
761 East Daily Drive  
Camarillo, CA 93010

### Participants:

Facilitator: Greg Hill Jr., WestEd  
Recorder: Kathy Walker, WestEd

**Member Representatives:** Michele Arso, Shayna Ledesma, Admin. Delegate SIMI, Becky Beckett, Stefan Cvijanovich, Robin Gillette, Kathy Greaves, Tiffany Morse, Mike Sanders (Chairperson), Mike Winters, Alexandria Wright, Carolyn Vang-Walker

### AGENDA OPEN SESSION

*This session is open to Member Representatives and invited guests*

#	TOPIC	TIME
1	<b>OPENING PROCEDURES</b> <ul style="list-style-type: none"> <li>Welcome and request for speaker cards</li> <li>Roll Call</li> </ul>	10 min
2	<b>CONSENT AGENDA</b> <ul style="list-style-type: none"> <li>Approval of Minutes from 12/07/18</li> <li>Approval to pay expenses for the Launch Board training in Anaheim, Nov. 29, 2018 for the following:               <ul style="list-style-type: none"> <li>Becky Beckett, Ojai</li> <li>Tom Chan, Fillmore</li> <li>Sharon Padovick, Simi Valley (\$68.40)</li> <li>Mark Sheinberg, Simi Valley (\$61.04)</li> </ul> </li> </ul>	10 min
3	<b>CORRESPONDENCE / EVENTS CALENDAR</b>  <b>JANUARY 2019</b> <ul style="list-style-type: none"> <li><b>Jan 31:</b> Student data due in TOPSPro (Q2)*</li> </ul> <b>FEBRUARY 2019</b> <ul style="list-style-type: none"> <li><b>Feb 15:</b> Budget Bill Requirement - 17-18 Program and Expenditure Data by Program Area due in NOVA*</li> <li><b>Feb 28:</b> Preliminary allocations for 2019-20 &amp; 2020-21 released by this date</li> </ul> <b>MARCH 2019</b> <ul style="list-style-type: none"> <li><b>Mar 1:</b> 17/18 &amp; 18/19 member expense report due in NOVA (Q2)*</li> <li><b>Mar 1:</b> Close Out of 16-17 member funds in NOVA</li> <li><b>Mar 31:</b> 17/18 &amp; 18/19 member expense report certified by consortia in NOVA (Q2)</li> <li><b>Mar 31:</b> End of Q3</li> <li><b>Mar 31:</b> Close Out of 16-17 funds in NOVA certified by consortia in NOVA</li> </ul> <b>APRIL 2019</b> <ul style="list-style-type: none"> <li><b>Apr 30:</b> Student data due in TOPSPro (Q3)</li> </ul>	10 min

	<p><b>MAY 2019</b></p> <ul style="list-style-type: none"> <li>• <b>May 2:</b> CFADs for 2019-20 due</li> </ul> <p><b>JUNE 2019</b></p> <ul style="list-style-type: none"> <li>• <b>Jun 1:</b> 17/18 &amp; 18/19 member expense report due in NOVA (Q3)</li> <li>• <b>Jun 7:</b> Certified 3-year strategic plan due from consortia in NOVA</li> <li>• <b>Jun 17:</b> Data and Accountability Budget Revisions are due</li> <li>• <b>Jun 30:</b> (deadline extension): Data and Accountability funded activities end</li> <li>• <b>Jun 30:</b> 17/18 &amp; 18/19 member expense report certified by consortia in NOVA (Q3)</li> <li>• <b>Jun 30:</b> End of Q4</li> </ul>	
4	<p><b>DISCUSSION</b></p> <ul style="list-style-type: none"> <li>• Work Readiness Curriculum Committee update</li> <li>• Carryover Policy / Funding Discussion (incl. Proposals)</li> <li>• 3 Year Planning approach</li> </ul>	90 min