



Ventura County Adult Education Consortium

Regular Meeting

Friday, April 7, 2017

VCAEC Meeting and Lunch 12:00 - 3:00 PM

(Note: If no Webinar scheduled this week - meeting begins at 12:00 PM)

Location

Fillmore Unified School District, Adult School
Board Room
627 Sespe Ave., Fillmore 93015

Conference Call Instructions

Telephone conference line: 1-877-413-2826
Participant Passcode: 415 615 3362
*6 - Mute/unmute your line

Please Note: Conference line will be closed 15 minutes after meeting starts if no members are on the line.

Participants:

Facilitator: Greg Hill, Jr., WestEd

Recorder: Kathy Walker, VCAEC

Member Representatives: Michele Arso, Becky Beckett, Pamela Castleman, Holly Correa, Stefan Cvijanovich, Frida Friend, Kathy Greaves, Tammy Herzog, Mike Sanders (Chairperson), Carolyn Vang-Walker

Invited Guests: Tom Chan, invited by Stefan Cvijanovich

AGENDA

OPEN SESSION

This session is open to Member Representatives and invited guests.

| # | Topic | Time |
|---|---|--------|
| 1 | OPENING PROCEDURES <ul style="list-style-type: none"> Roll Call Agenda review and approval Call for open discussion topics | 10 min |
| 2 | APPROVAL OF MINUTES <ul style="list-style-type: none"> Approval of minutes from 3/3/17 Meeting | 5 min |
| 3 | CORRESPONDENCE / EVENTS CALENDAR <ul style="list-style-type: none"> Apr 30 - Third Quarter Data, TOPSpro Data & Data Integrity Report Due May 2 - Consortium Fiscal Administration Due May 12 - VCAEC Meeting - host Oxnard Adult School May 15 - Annual Plan, Governance Template, 3 Year Plan Amendments or Revisions Jun 20: 15-16, 16-17 AEBG Budget Revision (online certification required) Jun 20: 15-16 AEBG Budget Revision (online certification required) | 15 min |
| 4 | DISCUSSION <ul style="list-style-type: none"> AJCC Partnership MOU Phase #2 - Pamela Castleman 2017-18 Annual Planning Process | 30 min |

Meeting Adjourned to Closed Session:

CLOSED SESSION

This session is open to Member Representatives.

| # | Topic | Time |
|---|--|--------|
| 1 | REPORTS OF ACTIVITIES / DISCUSSION <ul style="list-style-type: none">• Data and Accountability Plan & Budget• 2017-18 Member Allocations | 60 min |

Meeting Adjourned:

VENTURA COUNTY ADULT EDUCATION CONSORTIUM STATEMENT OF PURPOSE

To provide grant funds to regional consortium to create and implement a plan to better provide adults in its region with all of the following:

- Elementary and secondary basic skills, including classes required for a high school diploma or high school equivalency certificate
- Classes and courses for immigrants eligible for education services in citizenship and English as a second language and workforce preparation classes in basic skills
- Programs for adults, including, but not limited to, older adults, that are primarily related to entry or reentry into the workforce
- Programs for adults, including, but not limited to, older adults to develop knowledge and skills to assist elementary and secondary children to succeed academically in school.
- Education programs for adults with disabilities
- Short-term career technical education programs with high employment potential ●
Programs for apprentices (internship)