



**Ventura County Adult Education Consortium
Regular Meeting**

Friday, January 13, 2017

Webinar & Lunch: 12:00 – 1:00 PM

VCAEC Meeting 1:00 - 3:00 PM

Location

Simi Institute for Careers & Education
Room 703
1880 Blackstock Ave.
Simi Valley, CA 93065

Conference Call Instructions

Telephone conference line: 1-877-413-2826
Participant Passcode: 415 615 3362
**6 - Mute/unmute your line*

Please Note: *Conference line will be closed 15 minutes after meeting starts if no members are on the line.*

Participants

Facilitator: Greg Hill, Jr., WestEd

Recorder: Kathy Walker, VCAEC

Member Representatives: Michele Arso, Diana Batista, Becky Beckett, Pamela Castleman, Holly Correa, Stefan Cvijanovich, Frida Friend, Tammy Herzog, Mike Sanders (Chairperson), Carolyn Vang-Walker

Invited Guests: *Joey Carroll, invited by Michele Arso on behalf of Greg Gillespie; Jose Posada and Sharon Padavick, invited by Michele Arso; Tom Chan, invited by S.Cvijanovich*

AGENDA

OPEN SESSION

This session is open to Member Representatives and invited guests.

#	Topic	Time
1	OPENING PROCEDURES <ul style="list-style-type: none"> • Roll Call • Agenda review and approval • Call for open discussion topics 	10 Min
2	APPROVAL OF MINUTES <ul style="list-style-type: none"> • Approval of minutes from 12/2/16 Meeting 	5 min
3	CORRESPONDENCE / EVENTS CALENDAR <ul style="list-style-type: none"> • January 31, 2017 - Expenditure and progress report ending 12/31/16 is due to the state • February 3, 2017 - Next VCAEC Meeting - Location: Ojai Unified School District • Feb. 20, 2017 - Data and Accountability Plan and Budget – Due (Extended from Dec. 20, 2016) 	5 min
4	SPECIAL PRESENTATION <ul style="list-style-type: none"> • Joey Carroll, Employment Coordinator, Tri-Counties Regional Center (Topic - Transition of adults with disabilities to employment following their completing of AEBG courses.) 	30 min
6	OPEN DISCUSSION	10 min

Meeting Adjourned to Closed Session:

CLOSED SESSION

This session is open to Member Representatives.

#	Topic	Time
1	GENERAL ADMINISTRATION <ul style="list-style-type: none">• Travel/Reimbursement Status• 2015-16 & 2016-17 Expenditure reports	20 min
2	REPORTS OF ACTIVITIES / DISCUSSION <ul style="list-style-type: none">• Workforce Development Plan• Use of AJCC site• Data & Accountability / Three-Year Planning	40 min

Meeting Adjourned:

VENTURA COUNTY ADULT EDUCATION CONSORTIUM STATEMENT OF PURPOSE

To provide grant funds to regional consortium to create and implement a plan to better provide adults in its region with all of the following:

- Elementary and secondary basic skills, including classes required for a high school diploma or high school equivalency certificate
- Classes and courses for immigrants eligible for education services in citizenship and English as a second language and workforce preparation classes in basic skills
- Programs for adults, including, but not limited to, older adults, that are primarily related to entry or reentry into the workforce
- Programs for adults, including, but not limited to, older adults to develop knowledge and skills to assist elementary and secondary children to succeed academically in school.
- Education programs for adults with disabilities
- Short-term career technical education programs with high employment potential
- Programs for apprentices (internship)